

**DODGE COUNTY  
LAW ENFORCEMENT COMMITTEE MEETING  
January 6, 2017**

**Call to order:** Meeting was called to order by Chair, MaryAnn Miller, at 8:00 a.m.; a quorum was established with the following members present:

MaryAnn Miller  
Dan Hilbert  
Larry Bischoff  
Thomas Nickel  
Larry Schraufnagel

**Also Present:** James Mielke, County Administrator; Steven Bauer, Circuit Court Judge; Joseph Sciascia, Circuit Court Judge; Lynn Hron, Clerk of Courts; Kurt Klomberg, District Attorney; Bob Barrington, District Attorney Managing Attorney; Bernie Mueller, Child Support Agency; Dale Schmidt, Dodge County Sheriff; Scott Smith, Chief Deputy, Sheriff's Office; Patrick Schoebel, Medical Examiner; Barb Brandt, Br. 4 Judicial Assistant.

Miller certifies compliance with the Open Meeting Law.

**Approval of Agenda and Allow for Deviation:** Motion made by Schraufnagel to approve Agenda and to allow for deviation; second by Hilbert. Motion carried.

**Public Comment:** None

**Approval of Minutes:** Motion by Nickel to approve Minutes of December 2, 2016; second by Schraufnagel. Motion carried.

**Communications:** None

**Announcements:** None

**Circuit Court/Judge's Report:** None

**Clerk of Courts Report:** None

**Child Support Report:** None

**District Attorney Report:** None

**Medical Examiner Report:** ME Schoebel hopes that his office will be fully staffed within a week. He has made an offer for the last opening spot that still has to go through HR. The new Chief Deputy is working out well, and will be starting the second shift position mid-January so his office will be open until 8:00 p.m.

He is going to be tabling his 2016 year end budget discussion to the next meeting as there are a couple of bills he is waiting to receive.

The actual numbers for 2016 may not be available until April pending results of autopsies and other testing. He passed out the current numbers available and went through those with the Committee.

**Sheriff Office Report:** The Sheriff anticipates an opening for patrol captain in the near future and he is working on getting an eligibility list. The position will likely change slightly and he explained the details to the Committee.

A list of performance objectives was passed out to the Committee.

Spillman is the big project for the year, with February and/or March starting with team building and working on converting the files. September through December will begin training with area agencies in anticipation of going live in December, 2017. 13 of the 17 agencies have already contracted for this and the Sheriff is confident that Beaver Dam will be on board by the live date.

Moving away from the civil service hiring process is already paying off with 6 people currently in training in the jail.

A person of interest is in custody for the three recent robberies in Beaver Dam, and the Sheriff's Office is stepping up enforcement in the Lakecrest area of Beaver Dam.

2016 was a good year for revenue and the Sheriff hopes to return a large sum to the general fund.

There was some discussion regarding the possibility of paying the Spillman maintenance costs beginning in 2019 from the county sales tax since this project benefits everyone in the County. This item was not in front of the Committee today, but the Sheriff's Office wanted to bring the idea to the Committee at this time.

The Dodge County Executive Law Enforcement Association Awards Banquet will be held on February 17. Invitations will be sent to the Committee. This banquet usually starts at 6:00 p.m.

The Explorer Post Awards Night will take place on January 30 beginning at 6:00 p.m. The Explorers collected over 1,000 of food for the food bank.

Scott Smith reported on the security electrical project. He is confident that expenses from 2016 are caught up, and a resolution will go before the Committee next month to pay for this. He anticipates that there are a couple of weeks more of work in the Sally Port and Pod A areas of the jail.

The x-ray machine at the Justice Facility entrance is going to be replaced and the old one will be listed on the Surplus On Line Auction.

There was a transfer adjustment from unbudgeted revenue to dietary services because the increase in contract beds also increased the meal expenses. This adjustment was signed by the Committee Chair.

**Other business:** Chair Miller brought up the possibility of changing the name of this Committee. This matter was for discussion only today. She has received ideas from the Wisconsin County Association. Any name change would have to go before the County Board and would mean updating the County Directory and website. Chair Miller asked the Committee

to give this some thought for further discussion at the next monthly meeting. She asked Committee members to let her know of possible ideas so that a list can be put together.

The informational presentation was made today by Medical Examiner PJ Schoebel. He explained the differences between a Coroner's Office and Medical Examiner's Office and gave the county history of this position. He also explained criteria for needing an autopsy done and where and who the forensic pathologists who cover the work for the County are located. He also explained the process for issuing permits for cremations. He further explained the manner of deaths and how they are classified into accidental, homicides, suicides, natural, undetermined and pending. An autopsy determines the cause of death and has to be performed by a forensic pathologist who is also an M.D. PJ further explained his records retention policy.


**Next Meeting:** Friday, February, 2017 at 8:00 a.m. at the Dodge County Justice Facility.

**Adjournment:** Motion by Bischoff to adjourn meeting; second by Schraufnagel. Motion carried. Meeting adjourned at 9:04 a.m..

**Disclaimer:** The above minutes may be approved, amended or corrected at the next committee meeting.



Larry Schraufnagel, Secretary



Barbara N. Brandt, Recording Secretary